

# Havenside Properties Comprehensive Property Management Service Selections

- ***We offer a free initial consultation where we will pre-view your property and after evaluation make recommendations including a picture portfolio.***
- ***Advertising. We will advertise your property online on our website, MLS, curbside signage. Zillow and Trulia.***
- ***We receive, screen and qualify callers.***
- ***Credit reports, interview, background check, financial and criminal.***
- ***Lease Preparation, including pets and pre-occupancy checklist.***
- ***Collect Rents, monthly statement, issue 1099***
- ***Total Management Package. All previous services, plus oversee maintenance, address all tenant issues, handle neighborhood concerns.***
- ***Fee schedule presented during initial consultation review.***